

Rancho Bernardo Hall of Fame Standing Rules

July 19, 2017

Selection Process

A. Nomination of Candidates

- (1) Nomination Period. There shall be a nomination period of at least four weeks each year, when community members are invited to nominate candidates for the Hall of Fame.
- (2) Forms, Financing and Publicity. Nomination forms shall be provided and costs absorbed by the Hall of Fame. All publicity, including press releases, shall be handled by the Hall of Fame.

B. Criteria for Selection to the Rancho Bernardo Hall of Fame

- (1) Selectees to the RB Hall of Fame shall be living individuals with six or more years of outstanding volunteer service including three years in a leadership role, resulting in significant contributions to RB,
- (2) Clarifications:
 - (a) The leadership positions may have been as the leader of an organization, committee, or project.
 - (b) Positions for which the candidate received payment for his or her time shall not count as qualifying volunteer service.
 - (c) Positions that resulted in contributions of a religious or political nature shall not count as qualifying volunteer service.
 - (d) Typical organizations in which the selectee may have served are those designed to serve others in RB, enhance the quality of life in RB, improve health or education in RB, or foster the civic or cultural life of RB. The focus is on the significant contributions to RB that resulted from the nominee's outstanding volunteer service and leadership, rather than on the organization in which this service occurred.
- (3) Nominations must be made on forms provided by the Hall of Fame. Supplemental material may be submitted

C. Selection Committee. The Hall of Fame Selection Committee shall function under the administrative direction of the President. The purpose of this committee shall be to select candidates for membership.

- (1) The Committee shall be composed of the following:
 - (a) The President or Vice President of the RB Hall of Fame, who will act as Chair
 - (b) Four active members of the RB Hall of Fame appointed by the President
 - (c) Editors of local newspapers that choose to participate.
 - (d) Representatives of at least three other volunteer organizations in the community, the idea being to invite different organizations each year to increase representation from the community.

- (2) Qualifications of Selection Committee. Selection Committee members shall meet the following qualifications, as verified by the Hall of Fame President.
 - (a) Resident of, or serving, the RB community for three years.
 - (b) Not a nominator or a nominee for selection.

D. Selection and Approval of Candidates

- (1) Meeting and Time Schedule. The Selection Committee shall meet at the discretion of the President.
- (2) Verification of Claims. Verification of claims on the nomination forms shall be the responsibility of the Hall of Fame members of the Selection Committee, using a specific list of questions provided to each member. The verifiers shall talk with one or more people other than the nominator who have first-hand knowledge of the claims on the nomination form.
- (3) No more than the three (3) top-ranking candidates shall be selected annually.
- (4) Each proposed candidate shall be voted on separately by secret ballot and must receive a majority vote of those Selection Committee members present.
- (5) The Committee's function shall be complete upon the conclusion of the selection and presentation to the membership at large.
- (6) The names and key qualifications of the candidates selected by the Selection Committee shall be submitted to a general meeting of Hall of Fame members. Approval of each candidate shall rest with a majority of those at this meeting.

E. Changes in Standing Rules. These Standing Rules may be amended by a majority of those voting at a General Meeting or by mail or email, provided such amendments have been sent to members at least fifteen (15) days prior to the voting deadline.