

Rancho Bernardo Hall of Fame By-Laws

July 19, 2017

ARTICLE I NAME

The name of this organization is the **Rancho Bernardo Hall of Fame**.

ARTICLE II PURPOSE

The purpose of the Rancho Bernardo Hall of Fame is to recognize outstanding volunteer leaders in Rancho Bernardo.

ARTICLE III MEMBERS

Section 1 Membership

Membership in this organization consists of those persons who have been selected for membership.

Section 2 Selection

Selection of members shall take place in accordance with the criteria established in the Standing Rules for the Selection of Members.

Section 3 Recognition

The name and year of selection of each newly selected member shall be inscribed on a membership plaque. Newly selected members shall be recognized at a Rancho Bernardo Hall of Fame induction ceremony.

Section 4 Finances

- (a) The Rancho Bernardo Hall of Fame is responsible for its own financial support.
- (b) The President shall appoint three (3) members as a finance and audit committee.

ARTICLE IV OFFICERS

Section 1 Officers

Officers shall be a President, Vice President, Secretary and Treasurer. No two offices may be held by the same person at the same time.

Section 2 Election and Terms of Office

Officers shall be elected for 2-year terms in even-numbered years. Members shall be eligible to be officers after one year of membership.

The President shall appoint a Nominating Committee of at least 3 members. The Nominating Committee shall identify one or more nominees for each office and shall secure the agreement of each nominee before presenting his or her name. The nominees shall be announced at least 15 days before the voting deadline.

Election shall be by a majority of those voting, at a meeting or by mail or email. Officers shall assume their duties at the time of their election.

In the event that an elected officer cannot serve out his or her term of office, a new officer shall be elected to fill the vacancy. The Nominating Committee shall present nominee(s) within 14 days of being informed of the vacancy. The new officer's term of office shall end when the original officer's term would have ended.

Section 3 Executive Committee

The major business of the Rancho Bernardo Hall of Fame shall be conducted by its Executive Committee subject to instructions obtained via a majority vote of the members, if required. The Executive Committee shall be composed of the four officers of the organization, plus the immediate Past President. If the Past President is not available, the Executive Committee shall select a member-at-large. From time to time, committee chairs may be invited to serve on the Executive Committee by the President without a membership vote.

ARTICLE V COMMITTEES

Section 1 Nominating Committee

The Nominating Committee shall be a Standing Committee of at least three (3) members appointed by the President. Their role shall be as described in Article IV, Section 2.

Section 2 Other Committees

Other committees shall be appointed by the President as deemed necessary. The President shall be an ex-officio member of all committees, with the exception of the Nominating Committee.

ARTICLE VI MEETINGS

Section 1 General Meetings

There shall be at least three general meetings each year. In addition to the specific purposes stated below, other business may be transacted:

- a) Approval of newly selected members.
- b) Induction of newly selected members, to be held following their approval.
- c) Election of new officers in even-numbered years, to be held after the induction of new members.

Section 2 Executive Committee Meetings

Executive Committee meetings shall include:

- a) Meetings as needed to develop plans for the year
- b) Meetings as needed prior to the General Meetings
- c) Meetings at the request of the President, two members of the Executive Committee, or by written request of ten members of the organization.

Section 3 Quorum

A minimum of seven (7) members shall constitute a quorum for the transaction of business at any General Meeting of members of the organization.

A majority of the Executive Committee shall constitute a quorum for transaction of business at any meeting of the Executive Committee.

Section 4 Parliamentary Procedures. Proceedings of the Rancho Bernardo Hall of Fame shall be conducted in accordance with Robert's Rules of Order Revised, in so far as they do not conflict with the By-Laws.

ARTICLE VII STANDING RULES

The selection of new members to the Rancho Bernardo Hall of Fame and other committees shall be governed by the Standing Rules which are attached.

ARTICLE VIII AMENDING BY-LAWS

These By-Laws may be amended by two-thirds (2/3) of those voting at a General Meeting or by mail or email, provided such amendments have been sent to members at least fifteen (15) days prior to the voting deadline.